

The Basics of Business Development Registration Form

Your Information

FIRST NAME LAST NAME

TITLE COMPANY

ADDRESS

CITY STATE ZIP

PHONE E-MAIL

SMPS # PROMOTIONAL CODE

Dates and Cities

- ☐ March 27, 2012
Houston, TX
- ☐ April 3, 2012
Kansas City, MO
- ☐ April 19, 2012
Honolulu, HI
- ☐ April 10, 2012
Philadelphia, PA
- ☐ May 15, 2012
Indianapolis, IN
- ☐ July 11, 2012
San Francisco, CA

Four Easy Ways to Register

Online: www.smeps.org/bdbasics
 Fax: 703.549.2498
 Toll Free: 800.292.7677, x223
 Mail: SMPS, Attn: Education
 123 N. Pitt Street
 Suite 400
 Alexandria, VA 22314

Cancellation Policy

Cancellations must be received in writing and sent to SMPS, Attn: Education, 123 N. Pitt Street, Suite 400, Alexandria, VA 22314. The registration fee will be refunded if cancellation is received two weeks prior to the event. No registration fees will be refunded with less than two weeks' notice. A substitute may attend for no extra charge or registration can be transferred to the same event in another city within 12 months of the original event, provided SMPS is notified of the substitution or transfer prior to the start of the event. A registration can be transferred only once and fees cannot be refunded after a transfer has been made.

Registration Fees

Your registration fee includes course materials, continental breakfast, lunch, and coffee breaks.

	Early*	Regular
☐ SMPS Member	\$345	\$395
☐ Nonmember	\$495	\$545

Less \$100/person Team Discount*** \$ _____
 (If applicable)

Total Due \$ _____

Payment Method

☐ Check Enclosed (payable to SMPS)
 Check # _____

☐ VISA ☐ MasterCard ☐ American Express

CREDIT CARD # _____

EXPIRATION DATE _____ SECURITY CODE _____

SIGNATURE (REQUIRED FOR CREDIT CARD PAYMENTS) _____

Discounts: *Discount of \$50/person applies to registrations received and paid 30 days prior to program date. ***Teams of three or more employees from the same company benefit from a \$100/person discount. Fax all discount registrations to 703.549.2498. Member registration rates apply to the named SMPS member and are not transferrable.